



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Sterling High School

**MEETING #:** 33

**LOCATION:** Sterling High School, Building B, Rm. 135

**DATE / TIME:** January 14, 2016, 3:30 pm

**ATTENDEES:** (those marked with a check were present)

✓	Chilo, John P	Sterling
	D'Arcy, Sofia	HISD
	Dobbs, Shone	Sterling HS Student
	Clayton, Clay	HISD – Facilities Planning
	Edwards, Roscoe	TSU
	Shepard, Brent	PAT / Alumni
	Harris, Joshua	Sterling HS Student
✓	Hickman, Rev. A. L.	PAT /Teacher/Pastor
✓	Johnson, Craig	Dads for Education
	Kelly, Ebony	Sterling HS Student
	Kenney, Horace S	Sterling
✓	Fuentes, Justin	Sterling - Principal
	Turner, Linda	PAT
	Cruz, Rich	HISD Major Projects

	Hunter, Laura	School Support Officer
	Smith, Antoinette Y	Sterling
	Smith, Marvin	Sterling
	Mike Geech	Cadence-McShane
	Aldo Hernandez	Cadence-McShane
✓	Scott Salisbury	Cadence McShane
	Funk, David	HISD – Facilities Planning
	Henrikson, Jennifer	Stantec - Architect
✓	Lewis, Sizwe	HISD – Facilities Construction
✓	Parker, Steve	Stantec - Architect
	Segura, Richard	Cadence McShane
✓	Stone, Marvin	HISD – Project Manager
	Wright, Kedrick	HISD - Facilities Design

**PURPOSE:** The meeting discussions focused on providing attendees an update of the construction status.

**AGENDA:**

- Project status update
- Project safety
- What to expect at the next PAT meeting

**DISCUSSION:**

1. Project Status Update: Marvin Stone, HISD Project Manager opened the PAT meeting before turning over to Scott Salisbury of Cadence McShane (CM).



2. Mr. Salisbury provided an overview of the current project status and look ahead of upcoming construction activities. Weekly Owner-Architect-Contractor meetings are taking place on the job site.
3. Mr. Salisbury reported on the following activities:
  - a. The site paving is scheduled to be placed on the west side of academic wing Area A this week and along the south side near Area B the following week.
  - b. CMU placement is on-going.
  - c. MEP rough-in at all building levels is ongoing.
  - d. Fireproofing is nearing completion at Area C level 1 near the end of January 2016.
  - e. AHU piping and duct work installations in all areas is ongoing.
  - f. Drywall framing and one side gyp board installation is beginning in all areas that are protected from the weather.
  - g. Thermal spray insulation is scheduled to be complete in the next 3-4 weeks.
  - h. Cooling tower and chillers are ready to be set in place in the next 3-4 weeks.
  - i. Curtain wall and window installation is scheduled to be complete in the next 4-6 weeks.
  - j. TPO roofing will be complete by the end of January 2016.
4. Mr. Salisbury reported that there have not been any safety issues this month.
5. The location for Alumni donor pavers was finalized (near the Community Entrance of the building) based on information provided to Steve Parker at Stantec.
6. Marvin Stone noted that the PAT meetings will probably be scheduled on a quarterly basis for the remaining meetings pending final approval from HISD.
7. Marvin Stone concluded the meeting by showing a PowerPoint with photos of the current stage of construction activities and answering general questions related to progress of work.

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Project status update

NEXT PAT MEETING: TBD – April 14, 2016 at 3:30 pm, Room 135.

Please review the meeting minutes and submit any changes or corrections to Marvin Stone. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Marvin Stone, III  
Construction & Facility Services, Project Management  
HISD – Construction & Facility Services  
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#### **HOUSTON INDEPENDENT SCHOOL DISTRICT**

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